



SHAWSHEEN VALLEY TECHNICAL HIGH SCHOOL  
100 Cook Street, Billerica, MA 01821  
School Council

Meeting Minutes

October 5, 2022

**In Attendance:** Jessica Cook, Principal; John Bagni, Faculty; Kerry O'Brien, Faculty; Deborah Barnes, Parent; Melissa Bates, Parent; James Kenney, Parent; Brendan Driscoll, Community Representative; Kari Sullivan Davis, Community Representative; Alexa Strong, Student; Michael Parent, Student; Gianna Papa, Student; Diane Cedorchuk, Recording Secretary.

**Absent:** None

**Call to Order:**

Ms. Cook motioned to call the meeting to order at 2:30 p.m.

**Approval of Minutes:**

Motion made by Ms. O'Brien, 2<sup>nd</sup> by M. Parent to accept the minutes of May 10, 2022. With a roll call vote, Ms. O'Brien, Ms. Cook, Michael Parent, and Alexa Strong voted yes. All in favor. Mr. Bagni abstained; Ms. Barnes abstained due to an absence and new members abstained from voting.

**Introduction:**

Ms. Cook asked everyone to introduce themselves and give a brief description of their role.

**Updates from the Principal:**

Ms. Cook spoke about the positive start to the school year. Over 50% of seniors are on co-op. The Homecoming dance sold out this year which is an exciting problem to have. The school submitted an SOI to the MSBA and a group came out for a site visit.

**School Council Overview:**

Ms. Cook explained the expectations from the School Council. The School Council is expected to meet throughout the school year and help develop the school improvement plan, review the student handbook, and give feedback on the budget. She had everyone go through each tab in the binder that was handed out.

**Election of Co-Chair:**

Motion made by Ms. Barnes to nominate Ms. Barnes as co-chair.

Motion made by Michael Parent to nominate Alexa Strong as co-chair, second by Gianna Papa. Ms. Barnes withdrew her motion.

A roll call vote was taken. Ms. O'Brien, Mr. Bagni, Ms. Barnes, Ms. Bates, Mr. Kenney, Mr. Driscoll, Ms. Sullivan Davis, Michael Parent, Gianna Papa and Ms. Cook all in favor for Alexa Strong to be co-chair. Motion passes unanimously.

**2022-2023 School Improvement Plan**

Ms. Cook reviewed the current the school improvement plan and explained the progress that was made. She noted the school improvement goals page. The DCAP was out of date and a group consisting of staff members worked to revise it. As one of the professional development goals,

the DCAP was rolled out to colleagues and all staff are aware of the tiered system of interventions that will be used to support students. Considerable work will be done on that system this year. Professional development time will focus on this.

Ms. Cook continued discussing the school improvement goals (green section) and the need to develop a new master schedule that will allow all courses. In the yellow section she noted a licensed assistant principal of student affairs was hired.

Homework policy is also one of the school improvement goals. Ms. Cook said this will be a topic in one of the professional development workshops. Guidelines need to be set. Ms. Cook thanked Alexa Strong for her pointing this out as a topic to be worked on.

**Future Agenda Items:**

Vaping

Mental Health

Statistics – college/career

Senior spotlight (highlighting seniors)

There was a recommendation from Ms. Barnes to utilize a workbook for executive functioning with students.

Ms. Barnes also noted tardiness and absences are important for co-op and students going into the workforce. Mr. Driscoll noted it was a major issue and has a negative impact on coop.

Alexa Strong spoke about the sold-out dance and a better system in selling tickets so seniors who are on co-op can purchase a ticket.

**Adjournment:**

Mr. Bagni made the motion to adjourn. Mr. Driscoll 2<sup>nd</sup> the motion. All in favor.

Meeting adjourned at 3:35.